

Charis Summer Job Description



Position: Nurse Coordinator

Reports to: Program Director

Adventure Camp: July 1-4, 2025
Redwood Camp: July 6-11, 2025
Emberwood Camp: July 13-18, 2025
Sprouts Camp: July 20-23, 2025
Roots & Rings: Aug 4-9, 2025

Responsibilities include:

1. Pre-Camp
 - Connect with Program Director for access to camper medical forms
 - Communicate when necessary, with parents about campers' medical needs.
 - Recruit & schedule nurses for summer program
 - Work with Program Director to ensure first aid kits are stocked
2. Staff Training
 - Facilitate nursing/first aid session
3. During Camp
 - Coordinate lice checks for overnight camp registrations.
 - Coordinate appropriate nursing staff for overnight camps.
4. Post Camp
 - Provide necessary follow-up with parents